

# ADDENDUM

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**ADDENDUM NUMBER:** One

**DATE:** 05 August 2010

**RE:** Office Addition for  
Apex Metal Fabrication, Inc.  
177 Comfort Road  
Palatka, Florida, 32177  
Architect's Project No. 1009

**FROM:** Robert E. Taylor, A. I. A., Architect, P. A.  
PO Box 267 / 710 St. Johns Avenue  
Palatka, Florida 32178  
386-325-7341 / Fax 386-325-0608

**TO:** Invited Bidders, Plan Rooms

This Addendum forms a part of the Contract Documents and modifies original Bidding Documents dated 04 June 2010, as noted below.

Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

This Addendum consists of six (6) pages; dated 05 August 2010.

**I. CHANGES TO PRIOR ADDENDA:**

NONE

**II. CHANGES TO BIDDING REQUIREMENTS:**

Item II-1 SECTION 00 020 ADVERTISEMENT-INVITATION TO BID, Page 1, Paragraph 1,  
**CHANGE to read:**  
Sealed bids will be received by Mr. Keven A Walker until 10:00 a.m. on Tuesday 24 August 2010, at the Office of Apex Metal Fabrication, Inc., 177 Comfort Road, Palatka, Florida, etc.

Item II-2 SECTION 00 100 INSTRUCTIONS TO BIDDERS, Page 5, Paragraph entitled: LOCAL LICENSES, PERMITS AND FEES:, **CHANGE TO READ:** Contractor shall obtain all licenses, inspections, service connections, etc. necessary for prosecution of the work; and shall make all work conform to all applicable codes, ordinances and regulations. The County requires all Contractors and Subcontractors to be properly licensed. A Putnam County Building Permit and Florida Department of Health OSTDS Permit shall be obtained by Contractor but paid for by Owner.

Item II-3 SECTION 00 100 INSTRUCTIONS TO BIDDERS, Page 6, Paragraph entitled: TIME OF COMPLETION AND LIQUIDATED DAMAGES:, **CHANGE to read:**  
**TIME OF COMPLETION:** This agreement will require a fixed time for completion of the work. Work is to commence when Contractor is given written Notice to Proceed and is to be substantially complete within 150 calendar days beginning on the date of the Notice to Proceed (15 additional days will be allowed to Final Completion). Refer to General Conditions for requirements for Time of Completion.

Item II-4 SECTION 00 100 INSTRUCTIONS TO BIDDERS, Page 8, Paragraph entitled GENERAL QUALITY AND STANDARDS:, **ADD the following paragraph to read:**  
Use of Tobacco -  
a. If necessary, provide appropriate designated places a minimum of thirty feet away from buildings on Project site for those persons needing to use tobacco during construction period.  
b. Do not allow use of tobacco in any form on or in existing or new buildings.  
c. Erect and maintain "NO SMOKING" signs around project site as required to maintain these requirements.

Item II-5 SECTION 00 310 BID/FORM OF PROPOSAL, Pages 9 thru 12, **DELETE pages 9 thru 12, and replace with the enclosed Addendum pages 5 and 6 (Division 00 pages 9 and 10).**

**III. CHANGES TO AGREEMENT & OTHER CONTRACT FORMS:**

NONE

**IV. CHANGES TO CONDITIONS OF THE CONTRACT**

NONE

**V. CHANGES TO SPECIFICATIONS:**

Item V -1 SECTION 01 010 SUMMARY OF THE WORK, Pages 13 and 14, **REVISE date to read: 04 June 2010 / Revised Addendum No. 1, 05 August 2010.**

**VI. CHANGES OR ADDITIONS TO DRAWINGS:**

ItemVI-1 SHEET SD1.1, A1.1 and A2.1, **REMOVE any previous sheets dated 04 June 2010 and insert sheets identified thus "Revised 07 Jul 10 for DRC Hearing".**

ItemVI-2 SHEET SD1.1 Site Plan Notes, Note 4, **ADD to Note the following sentence:** Owner shall obtain City of Palatka's Municipal Water service and pay tap and meter fees. Tap to be for a one inch line. Tap and meter to be installed by City with a one inch, Sch 40 PVC stub out. This Contractor to provide a 3/4" Sch 40 min, PVC supply from meter to existing Office Building and Addition, and a 1" Sch 40 min, PVC supply line from meter to Fabrication Shop.

ItemVI-3 SHEET SD1.1 Site Plan Notes, Note 5 - Owner to advise if new OSTDS, with two lift stations, will be included in project. Code required number of occupants for Fabrication Shop to be used in determining minimum capacity of OSTDS System. Excavation for and fill required shall be provided and installed by OSTDS Contractor.

- ItemVI-4 SHEET SD1.1 Site Plan, existing 36" Live Oak Tree, at southeast side of Office Building has been removed. Stump removal to be by Owner. Contractor to include demolition of pump house. If Owner demolishes pump house via his own forces, a credit for this work will be requested.
- ItemVI-5 SHEET A1.1 DEMOLITION PLAN, Note 2, **ADD sentence to read: Salvage existing aerator system and turn over to Owner.**
- Note 6., **CHANGE to read:** 6. Remove existing mechanical supply and return grilles and cover openings during removal of ceiling finishes. Provide and install new grilles in sequence with new construction.
- ItemVI-6 SHEET A1.1 DEMOLITION PLAN and FLOOR PLAN, **CHANGE Window Designation from A to C, at two windows in Reception 102, west window in Office 107, and south window in Break Room 110, totaling four additional windows to be removed and replaced with new.**
- DEMOLITION PLAN, **CHANGE window indication to be shown "dashed".**
- ItemVI-7 SHEET A1.1 FINISH SCHEDULE, Description F1, **CHANGE description to read:** Remove two layers of existing VCT, etc.
- ItemVI-8 SHEET A3.1 NEW EAVE DETAIL D and EXISTING EAVE DETAIL E, and SHEET A4.2 DIVISION & -THERMAL AND MOISTURE PROTECTION SPECIFICATIONS, Gutters and Downspouts, B., **CHANGE size of gutters from 3.25 or 3.375" wide to 6" wide by 6" high, 0.027 thick; and size of downspout from 3" by 4" to 4" by 5", 0.032 thick .**
- Vinyl Fascia and Soffit / Perforated, **CHANGE thickness of fascia and soffit panels to be 0.24" and 0.21", respectively.**
- ItemVI-9 SHEET A4.2, DIVISION 06 - WOOD AND PLASTIC SPECIFICATIONS, Custom Cabinets, A., **CHANGE Paragraph A to read:**
- Cabinets and countertops to be selected and provided by Owner. Contractor will be required to install cabinets in sequence w/ construction. Since the extent of countertops and cabinets is unknown, installation will be added by Change Order.
- ItemVI-10 SHEET A4.3, DIVISION 09 - FINISHES SPECIFICATIONS, Tile, A., **ADD Paragraph 7. To read:**
7. Contractor to include a Cash Allowance of \$3.50 a square foot for tile and trim, including floor tile at 80 sf, base tile at 20 sf, and full height wall tile at 140 sf, totaling 240 sf of tile for a material Allowance of \$840.00. Tile setting materials and accessories, mortar, grout, adhesives, anti-fracture membrane and installation to be included in Base Bid.
- ItemVI-11 SHEET A4.3, DIVISION 09 - FINISHES SPECIFICATIONS, General Painting and Coating Requirements, **ADD Paragraph B thru D. To read:**

- B. Quality Paint Standard: Richard's Paint.
  - 1. Ceilings - flat.
  - 2. Walls - eggshell.
  - 3. Ceilings and Walls in Restrooms - semi-gloss.
- C. Floor Coating System Quality Standard: Sherwin-Williams Decorative Mosaic Coating System.
- D. Final Materials, Colors, Finishes and Coatings to be selected by Owner. Provide color samples for Owner's use in determining selections.

ItemVI-12 SHEET S1.1 ROOF FRAMING PLAN, **ADD Note 6 to read:**  
 6. 3/4" thick plywood floor adjacent to water heater to extend 36" minimum beyond face of water heater metal pan, typical. Extend 24" wide by 3/4" thick plywood "catwalk" from water heater location to retractable stair opening.

ItemVI-13 SHEET PM1.1, Plumbing Plan Note 4, **CHANGE to read:**  
 4. Abandon existing potable water well in accordance with F.A.C. Chapter 40C-3, 62-532.440., 62-532.500, and with the rules of the permitting authority.
 

- a. See Ch. 62-532.500(4) Plugging. All abandoned wells shall be plugged by filling them from bottom to top with neat cement grout or bentonite and capped with a minimum of one foot of neat cement grout. An alternate method providing equivalent protection shall be approved in writing by the department or the permitting authority.
- b. Work shall be accomplished by a licensed Water Well Contractor.
- c. Contractor to obtain a Permit to Abandon Well and file a Well Completion Report as required by SJRWMD and FL Dept. of Health requirements.

ItemVI-14 SHEET PM1.1, Plumbing Fixture Schedule, **ADD Fixture P-9 to read:** P-9, Hi/Low Electric Water Cooler, install fixture in Fabrication Shop. Fixture to be selected by Owner. Location to be determined. Costs for this item to be added by Change Order.

ItemVI-15 SHEET PM1.1, Mechanical Plan Notes, **ADD Note C. to read:** C. Remove existing mechanical supply and return grilles and cover openings during removal of ceiling finishes. Provide and install new grilles in sequence with new construction.

ItemVI-16 SHEET PM1.1, Mechanical Plan Schedule, **ADD a ceiling exhaust fan in Copy Room 111, above wide format copier, Broan Ultra Silent Bath Fan 150 cfm, Model QTXE 150, provide and install with 6" round stove pipe vent pipe to new soffit exhaust grille.**

ItemVI-17 SHEET E1.1, ELECTRICAL PLAN - LIGHTING 1, **ADD 15 minute timer switch, wiring and breaker as required for new exhaust fan noted above.**

ItemVI-18 SHEET E1.1, ELECTRICAL PLAN - LIGHTING 1, **ADD porcelain base Light Fixtures w/ wire guards at ten feet on center in attic, adjacent and above new "catwalk"**

END OF ADDENDUM NO. 1

**SECTION 00 310**

**BID/FORM OF PROPOSAL**

**(TO BE COPIED ONTO CONTRACTOR'S BUSINESS LETTERHEAD IN ORIGINAL FORM WITH ONE COPY)**

**BID/FORM OF PROPOSAL**

Mr. Keven Walker, President  
Apex Metal Fabrication, Inc.  
177 Comfort Road  
Palatka, FL 32177

Gentlemen:

The undersigned, having visited the Project Site of the proposed project and familiarized himself with local conditions and the nature and extent of the work, proposes to furnish all labor, material, equipment and incidentals necessary to construct the following Building project, in strict accord with Drawings, Specifications, and Contract Documents prepared therefore by Robert E. Taylor, AIA, Architect, PA,

**OFFICE ADDITION  
APEX METAL FABRICATION, INC.  
177 COMFORT ROAD  
PALATKA, FLORIDA**

**BASE BID**

\_\_\_\_\_ \$ \_\_\_\_\_

**TIME OF COMPLETION:**

The undersigned further proposes to construct the project within 150 calendar days, beginning after the contract has been executed by all parties thereto and Notice to Proceed is given to Contractor; (15 additional days will be allowed to Final Completion) and states that this period of time is proposed in full understanding of provisions in paragraph of INSTRUCTIONS TO BIDDERS entitled "Time of Completion".

**SUBSTITUTIONS:** If following substitutions for specified proprietary products, systems or materials, or of products or materials not meeting all requirements of specifications:

Description, Model No. and Manufacturer of Item to be Substituted	Amount to be Deducted from Base Bid
_____	\$ _____
_____	\$ _____

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NOTE: If no substitutions are indicated in this proposal, it is presumed that all products, systems and materials included in this bid are those specified or will meet all conditions of the specifications. Substitutions as listed above will not be considered in the determination of the low bid.

**EXAMINATION OF THE DOCUMENTS:** Undersigned further states that he has examined all contract documents for this Work, including Advertisement-Invitation to Bid.

**RECEIPT OF ADDENDA:** Undersigned acknowledges receipt of following Addenda:

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

AGREEMENT: Bidder has agreed, and does hereby agree:

- 1. That above proposal shall remain in full force and effect for a period of 30 days after time of opening of this proposal; and that Bidder will not revoke or cancel this proposal nor withdraw from competition within the said 30-day period.
- 2. That in the event contract is awarded to this Bidder, he will, within ten consecutive calendar days after it is submitted, enter into a written contract with Owner, in accord with accepted Bid.

Undersigned further agrees that this proposal is made with full understanding that you, as Owner, reserve the right to waive informalities in this Bid; to accept any Bid which you consider to be from lowest responsible Bidder; and to reject any and all Bids.

IN WITNESS WHEREOF, the Bidder has hereunto set his signature:  
this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_\_.

COMPANY NAME: \_\_\_\_\_

BY / TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

CONTRACTOR'S CERTIFICATION NO.: \_\_\_\_\_

(Where Applicable)

Full names and residences of persons and firms interested in foregoing proposal as principals are as follows:

\_\_\_\_\_  
\_\_\_\_\_

END OF SECTION

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